

UNITED STATES BANKRUPTCY COURT
MIDDLE DISTRICT OF FLORIDA
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In re)
)
AMENDED ORDER REQUIRING) Administrative Order
PHOTO IDENTIFICATION,) FLMB-2015-4
)
_____)

**AMENDED ADMINISTRATIVE ORDER REQUIRING
PHOTO IDENTIFICATION BY UNREPRESENTED PARTIES**

In order to prevent abusive and fraudulent bankruptcy filings, effective **June 1, 2015**, every unrepresented party, including debtors wishing to file a voluntary bankruptcy petition and petitioning creditors wishing to file an involuntary petition in any division of the United States Bankruptcy Court for the Middle District of Florida, must provide acceptable photo identification and the Debtor's signature on the petition at the time of filing. In addition, any individual filing a petition on behalf of an unrepresented party also must provide acceptable photo identification at the time of filing. Failure to supply acceptable photo identification or signature will result in an *immediate* hearing before the Court to determine whether the Clerk should accept the papers. Accordingly, it is

ORDERED:

1. Any party, including debtors and creditors, who are not represented by a lawyer may file either voluntary or involuntary petitions initiating a bankruptcy case in the proper division of the United States Bankruptcy Court ("Unrepresented Party") in person or by mail in the Clerk's Office.
2. Each Unrepresented Party, including *both* joint debtors and every petitioning creditor, must provide acceptable photo identification at the time of filing, regardless of whether the filing is by mail or in person at the Clerk's office.

3. Each debtor also must sign the petition initiating the case prior to submitting the paper to the Clerk.

4. In addition, any person bringing a petition to the Court on behalf of an Unrepresented Party also must provide acceptable photo identification at the time of filing.

5. Acceptable photo identification includes a United States government issued photo ID, a state issued photo ID, or an identity card issued by a national government authority, e.g., driver's license, passport, military ID, or resident alien card.

6. In addition to the required photo identification, each Unrepresented Party must submit a Statement of Social Security Number, listing the *full* social security number of each debtor, with the petition at the time of filing.

7. If the Unrepresented Party or the person acting on behalf of the Unrepresented Party appears in person at the Clerk's office but fails to supply acceptable photo identification, to submit a petition signed by each debtor, or to submit a complete Statement of Social Security Number, the Clerk is directed to immediately escort, with the help of a Court Security Officer, if needed, the Unrepresented Party or their agent to a Bankruptcy Judge for determination as to whether the Clerk should accept the papers. If the papers are submitted by mail and do not contain the required acceptable photo identification, the Debtor's signature on the petition, or a completed Statement of Social Security Number, the Clerk shall immediately submit the papers for review to a Bankruptcy Judge for determination as to whether the Clerk should accept the papers.

Dated: May 22, 2015.

A handwritten signature in black ink, appearing to read "Karen S. Jennemann" with the initials "K.O." written to the right of the signature.

KAREN S. JENNEMANN
Chief United States Bankruptcy Judge